

M E M O R A N D U M

TO: UWIN Technology Steering Committee

FROM: Jake Hunt, Doug Chandler (Co-Chairs)

DATE: 10/19/03

SUBJ: **FOLLOW UP ON FIRST MEETING**

We would like to take a moment to thank those who attended the kick-off meeting of the UWIN Technology Steering Committee, as well as the many who could not attend but have expressed support for the process. This committee is just getting off the ground, and will only stay aloft by the support and interest of its members.

The UWIN web site is about to undergo some fundamental changes. Eventually, Technology Steering Committee minutes will be posted on the web site. For now, we've included the minutes in this document.

Minutes of Kick-Off Meeting 9/30/03

There were thirty-three in attendance. The attendance list can be obtained from Doug Chandler, dchandler@utah.gov.

Welcoming comments were made by **Steve Fulling** (Director, ITS) and **Steve Proctor** (Executive Director, UCAN).

Introductions were made, including the Technology Steering Committee Advisory Committee State Members.

Jake Hunt outlined the Advisory Committee At-Large Members election process, and called for nominations. Jeff Dial (City of St. George) and Richard Brookins (Ogden City) were nominated from the floor.

Jake announced the appointments of the following individuals to the Technology Steering Committee General Membership; these appointments were made by the respective cities and counties:

- Jeff Nielson, Sevier County
- Randy Auman, Logan City
- Bret Mills, Emery County
- Tina Johnson, Layton City
- Ed Phillips, Millard County

- Glen Murray, Tooele County
- Jeff Dial, St. George City
- Richard Brookins, Ogden City

Randy Fisher (IT Director, Department of Health) gave a brief overview of the Department of Health's IT direction, and the recent federal grant monies that have been used to purchase wireless communications infrastructures. More grants are on their way.

Phil Bates (IT Director, Department of Public Safety) discussed the recent direction of mobile data, and where DPS sees mobile data going in the future. Phil also covered the on-going interoperability project. The project (if completely funded) will tie together resources at each regional dispatch center location, and tie each center to the UCAN central switch in Salt Lake, enabling all connected dispatch centers to have access to any channels or 800 MHz talkgroups, in any other connected dispatch center.

David Lee (ITS Transport Planning Manager) discussed the FCC refarming issue and the need for everyone to start planning for the required migration to narrowband. David also covered 802.11 –where it's been, where it's at, and where it may go in the future.

Dave Burton (UDOT Information Systems Services Manager) informed the Steering Committee of the availability and restrictions of fiber optic infrastructures in Utah.

Advisory Committee At Large Membership

There were not enough participants in attendance from each of the seven defined geographic regions to complete nominations or an election for the seven At-Large seats on the Advisory Committee. It is not likely the next meeting will have appropriate representative numbers in attendance. With the permission of the Governance Board, we are dropping the election process as outlined and simply asking each of the seven already established Homeland Defense Committees to appoint a representative from their region to fill their At-Large seat on the UWIN Technology Steering Committee Advisory Committee. This eliminates the cumbersome election process, while ensuring regional representation. Therefore, the nominations taken from the floor at the September meeting will not be used.

Future Meetings

Future Technology Steering Committee meetings will not be “presentational” in nature. After general business has been accomplished, the membership will break into technical topic teams, or sub-committees. At the end of each meeting each team will provide an update of team activities and direction.

Teams / Sub-Committees

Teams listed below will be established to research, evaluate, and provide recommendations for technologies within each topic domain. Team participants will have direct influence on how emerging technologies are introduced in Utah.

Since each team will be meeting simultaneously, you may want to bring more than one representative for your agency. The goal of each team is to provide technology recommendations to the Technology Steering Committee Advisory Committee. The Technology Steering Committee Advisory Committee will evaluate these recommendations prior to delivering to the UWIN Governance Board for final approval. The Technology Steering Committee Advisory Committee may request additional research.

Technology TopicTeams

- 802.11
- Mobile Data
- Network Infrastructure (Fiber, Microwave, etc)
- Interoperability
- FCC Frequency Refarming (Narrowband Mandate)

<What about a voice/radio technology team?> <Should we have a dispatch team?>

Please indicate the team on which you are most interested in participating by sending an Email to Doug Chandler, dchandler@utah.gov. If you foresee the need for an additional team, please also send that suggestion to Doug.

We look forward to seeing you at the October 28th meeting. It will be at 1:00 pm in room B110 of the State Office Building –directly behind the state capitol (same place as the first meeting).

Co-Chair Contact Information

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